MINUTES

1: Meeting Header
Meeting Name: Parish Council
Date: Thursday 16th June 2022
Time: 6:30pm - 7:45pm
Venue: Sports Pavilion, Park Crescent, Stewartby
Chair: Lee Melville

2: Attendance
Present:
Cllr Melville (Chair), Cllr Banks (Vice-Chair), Serino, Barrett and Tilly Bartens (Clerk)

3: Declarations of Interest
None

4: Applications
To consider any applications for dispensation

None

5: Public Participation
[Record any public questions, statements, or petitions. Include the name of the speaker (if they consent), a summary of their statement/question, and any response given.]

6: Confirmation of Minutes
The Council RESOLVED that Cllr Melville should sign the minutes of the last meeting of the Parish Council held on the 19th May 2022 (including the Confidential minutes) as a true and accurate records.

7: Matters arising from Previous Minutes
Town and Parish Council Meeting
Cllr Melville advised that he Bedford Borough Council Town and Parish Council meeting did not take place due to technical issues.
Replacement Bins
Bedford Borough Council has advised that if the Parish Council replaces the four litter bins, as agreed at the last meeting, they cannot reposition the others in the village.

It was therefore RESOLVED not to go ahead with the purchase of the larger bins.

Fire Service Contracts
As a result of the new contracts with Firelec it was RESOLVED that the existing contracts with ACE Fire & Security need to be reviewed to ensure that all aspects are covered and that there is no duplication.

Wooden Bollards
Cllr Melville advised that this had not progressed as we need to ascertain who owns some of the land.

Parish Council Insurance
The Clerk advised that a saving of over £800 had been achieved on the insurance premium for the year.

Sports Pavilion Utilities
The Clerk advised that the account with Wave had now been setup and the first invoice for water and sewage has been received. Discussions are still ongoing with Npower regarding the electricity

8: Chairman’s Report
Cllr Melville advised that he still had concerns about the Bedford Borough Council system to report highways issues. He advised that he has secured a meeting with the Mayor and Chief Executive of Bedford Borough council on the 7th July to discuss the Travellers site.

An Extraordinary Meeting of the Parish Council will be held on Thursday 30th June 2022 to discuss the Local Plan

2040.

Cllr Melville advised that a meeting has been held with contractor regarding the replacement heating system at the Village Hall. The grant application has been submitted to the Borough Council which has a 30-day turnaround for a response. A provisional installation date of the 27th August has been agreed. Should the grant not be successful the PC will have to consider using some of its reserves to cover the cost.

There will be a series of meetings at the Wixams Retirement Village on the 27th and 28th June regarding the Wixams Station development.
Cllr Melville asked Parish Councillors to attend.

Cllr Melville informed the Council that Cllr Hayward had resigned. Cllr Banks will be running a recruitment campaign.

9: Report from Bedford Borough Council

Cllr Hill was unable to provide a report for this meeting.

10: Clerk's Financial Report

9.1 Authorise payments for BACS transfer
The Clerk advised the meeting of the invoices that were due to be paid and talked them through the report. It was RESOLVED to authorise all of the payments as per the BACS Report with the exception of the invoices from Firelec that relate to the Village Hall. It was also RESOLVED to authorise an invoice from Fresh Air Fitness for the first instalment for the outdoor gym.
9.2 Accounts
Members were advised that as at the 31st May 2022, the balances of the Parish Council and Sports Fields accounts were as follows:
£53,424.36
£22,419.93
£48,753.43
£526,147.12

11: Quotations for authorisation

10.1 Payroll Software
The Council RESOLVED to trial the free IRIS Payroll software.

10.2 Village Hall Drains
It was RESOLVED to accept the quote of £3,162 for the sleeves for the Village Hall drains subject to double-checking the ownership.

10.3 Memorial Garden
It was RESOLVED to accept the quote from Warners for £100 for the removal of the rubble in the Memorial Garden.

12: Planning Applications

11.1 Ref: 22/01314/REM Approval of Reserved Matters Application – Reserved Matters (Appearance, Landscaping, Layout and Scale) for the erection of two new dwellings, pursuant to Outline Permission 19/02359/OUT @ Land at 1 and 2 Vine Cottages, Manor Road, Kempston
Hardwick, Bedford MK43 9NT

It was RESOLVED that there were no objections.

11.2 Ref: CB/18/01969/OUT – Land between Brogborough, Lidlington and Marston Moretaine Outline Application: development for up to 5,000 new homes specialist residential accommodation, up to 30 ha of employment land, retail, community, open spaces, two middle
schools, one upper school, woodland planting, waterbodies and waterway links, ecological areas, accesses, cycle and pedestrian routes, supporting infrastructure, ground modelling, landscaping and demolition works.

It was RESOLVED to defer this application to the Extraordinary Meeting of the Parish Council on the 30th June 2022.

13: Amenities

12.1 Highways/Lighting
None

12.2 Recreation Area

None

12.3 Newsletter
Copy deadline for the next edition is the 22nd July 2022.

12.4 Sports Field/Pavilion
None

12.5 Village Hall
None

12.6 Policing
Cllr Melville advised that the crime statistics for the village remained low. Last weekend there had been some Police activity at the Travellers site as a warrant for arrest was issued.

12.7 Covanta
None

14: Parish Council Surgeries

15: Community Events
It was RESOLVED to defer this item to the meeting on the 21st July 2022

16: Report from Sports Pavilion Sub-Committee
It was RESOLVED to defer this item to the meeting on the 21st July 2022.

17: Memorial Gardens
It was RESOLVED to defer this item to the meeting on the 21st July 2022.

18: Jubilee Mugs
It was RESOLVED not to purchase additional Jubilee mugs.

19: Auto-enrolment Pension Scheme
The Clerk outlined the various options available and recommended that the Parish Council should adopt The People's Pension as their Pension provider.

The Council RESOLVED to accept the Clerk's recommendation.

20: Close of Meeting and items for the next Agenda
Meeting closed at 7.45 pm.
Items for the next Agenda:
• Facebook Page
• Quote for Mulch
• Village Hall Meeting

21: Date and Time of Next Meeting
Thursday 21st July 2022 @ 6.30 pm.