Parish Council
Thursday 21-Apr-2022 @ 18:30
Dave Law Sports Pavilion, Park Crescent, Stewartby

MINUTES

1: Apologies
Apologies for absence were received from Cllr Burnage (maternity), Barrett, Birth and Hayward

2: Declarations on Interest
None

3: To consider any applications for dispensation
None

4: Public Participation
None

5: Minutes of the previous meeting

6: Matters arising from previous minutes
Cllr Melville advised that the Village Hall balcony works and snagging had now been completed. He also advised that there were ongoing issues at the Travellers Site and that he was still pursuing a meeting with the Borough Council.
Cllr Melville asked Cllr Law for an update on the Village Hall drains. He asked that a date with the contractor be confirmed by the end of the week.
The Clerk advised the meeting of the difficulties that had been encountered to get a prepaid debit card as a business.

The Clerk advised that the First Aid training had been arranged for both of the caretakers. Nathan has completed the online Legionella Training and the earliest date that could be secured for the Play Equipment Inspection Training is September 2022.

7: Chairman's Report
Cllr Melville advised that the Pre-School in the Sports Pavilion would not be going ahead as it was not financially viable for the business due to the size of the room.
He advised that there were a number of significant planning applications that would require careful consideration coming up in the next few months. The Council is awaiting the Railway Sidings application however notification has also been received about a proposed large development at Quest Pit to develop a film and TV studio.
Cllr Melville advised that Cloudwing would no longer be developing the Brickworks site however he has been advised that the planning permission as it will still stand with the same Design Guide.
Cllr Melville attended a meeting with Cllr Hill and the consultants involved with the Railway Sidings development. They suggested that only Green Lane be used and the consultants will respond within two weeks. They anticipate that operations will start early Winter.
He advised that the Newsletter is currently being distributed.
Cllr Melville requested that all Councillors should become Trustees of the Village Hall

8: Report from Bedford Borough Council
Cllr Hill's report was noted. It was suggested that the Council should ask for a contribution from the Ward Fund towards the cost of swings for the play area

9: Clerk's Financial Report
9.1 Authorise payments for BACS transfer
The Clerk advised the meeting of the invoices that were due to be paid and talked them through the report.

9.2 Accounts
Members were advised that as at the 12th April 2022, the balances of the Parish Council and Sports Fields accounts were as follows:
£33,502.04
£22,419.93
£18,450.58
£573,056.54

9.4 Bank Reconciliation
The Clerk advised that the bank reconciliation has been completed up to the end of March 2022.

Cllr Law is in the process of reviewing this so that it can be sent to the Internal Auditor as part of the year end procedures.

10: Quotations for authorisation

10.1 Village Hall Basement

10.2 Village Hall Path and Drains

10.3 Memorial Garden Paths

10.4 Outdoor Gym

10.5 Hanging Baskets

10.6 Fire Testing

10.7 Newsletter

10.8 Outdoor Cinema

10.9 Bark Mulch

10.10 Bench

11: Planning Applications

Ref: 22/00450/FULWM Full Minerals and Waste Application Installation of Solar OV development and associated infrastructure at Stewartby Landfill Green Lane, Stewartby, Bedfordshire

12: Amenities

12.1 Highways/Lighting
None
12.2 Recreation Area
None
12.3 Newsletter
Copy deadline for the Summer edition is the 22nd July 2022.
12.4 Sports Field/Pavilion
The Clerk is continuing to work on the utilities issue.
12.5 Village Hall
Cllr Melville reiterated his request for all Councillors to become Village Hall Trustees.
12.6 Policing
None
12.7 Covanta
Cllr Law to apply for a grant for the watering system at the Sports Field

13: Parish Council Surgeries – Matters Arising

Cllr Law advised that a resident raised an issue regarding an unoccupied home that is causing issues. The Parish Council has raised this matter with the Bedford Borough Council and await an outcome.

Cllr Law advised about another issue regarding a drain. Cllr Law to provide the details to the Clerk.
The next Parish Council Surgery is on the 7th May 2022.

14: Village Hall Flat Lease Renewal

15: Review of Leaflet Distributor's Payment

16: Community Events

Cllr Melville advised that councillors where needed to help at the Community Events.

17: Branded Clothing for Councillors for Events

18: Report from Sports Pavilion Sub-Committee

19: Village Library

Cllr Law to follow up request from a resident. Clerk to contact the Library Service to find out more details about the mobile service.

20: Nominations for the Chair and Vice-Chair

21: Close of Meeting and items for the next Agenda

Meeting closed at 8.48 pm.
Items for the next Agenda:
• Refer to Minutes

22: Date and Time of Next Meeting

Annual General Meeting on Thursday 19th May 2022 @ 6.30 pm followed by the monthly Parish Council meeting.