Parish Council
Thursday 15-Jul-2021 @ 18:30
Dave Law Sports Pavilion, Park Crescent, Stewartby

MINUTES

1: Apologies
Apologies were received from Cllrs Birch, Rogers and Burnage.

2: Declarations of Interest in items on the Agenda
Cllr law declared an interest in item 12.4: Sports Field – Purchase of mower

3: To Consider any applications for dispensation

4: Public Participation
No members of the public were in attendance

5: Minutes of the previous meeting

6: Matters arising from previous minutes
The Clerk advised that the British Heart Foundation were no longer issuing defibrillators. A company has been identified where one can be rented for £1 per day. The Clerk has since learned that the Premier League has some funding available.

7: Chairman's Report
Cllr Symonds thanked and praised Cllr Law for her organisation of the opening of the Sports Pavilion.

The Parish Council was also informed that he will meet with Warner's to note the concerns and find a way forward.

Cllr Symonds was due to have a meeting with Cloudwing and Bedford Borough Council on the 19th July 2021 however this has been postponed.

A meeting has been scheduled to consider the heating at the Village Hall as grants are available from Bedford Borough Council and Covanta.

8: Report from Bedford Borough Council
There was no report available from Cllr Hill due to ill health.

9: Clerk's Financial Report
9.1 Authorise payments for BACS transfer
The Clerk advised the meeting of the invoices that were due to be paid and talked them through the report.

9.2 Accounts
The balances of the Parish Council and Sports Fields account were shared with members.

9.3 Budget Monitoring
The Clerk talked members through the Budget Monitoring Reports. These will be produced quarterly for the Council to consider.

9.4 Transfer of Funds:
The Clerk recommended that the £1,500 deposit received from the tenants of the Village Hall flat should be transferred from account 90675911 to 00687758.

10: Quotations for authorisation
10.1 Internal Audit
The Clerk presented the quotes from the Internal Auditor to introduce a quarterly internal audit framework and two full internal audits per year.

10.2 Remembrance

10.3 Village Hall Drains

10.4 Hydroboil for Sports Pavilion

Two further quotes were received that were substantially cheaper than the previous quote.

10.5 Training
The Clerk advised that a quote for £795 had been received for onsite Routine Inspector Training for the paly areas. This would be to train up to 12 people.

10.6 Christmas Lights
The Council considered a quote from Andy Muskett for replacement Christmas Lights.

10.7 Memorial Garden
The Council consider a quote from Richard Lawson for works to the paths at the Memorial Garden.

10.8 Sports Pavilion

10.9 Replacement Bollards at Village Green/The Crescent
The Council resolved to accept the quote from Warner's for replacement bollards.

10.10 Timberplay Quote

10.11 Sports Field
The Council considered a quote for £9,500 for a manual irrigation system for the football pitches. This excluded the concrete base and electrical works.

10.12 Sports Pavilion
A quote has been received from ACE Fire & Security for replacement sensors in the Sports Pavilion as they are old and brittle. These are only about 2 years old.

11: Planning Applications
None were considered.

12: Amenities
12.1 Highways/Lighting
None

12.2 Recreation Area
None

12.3 Newsletter
Cllr Melville advised that the first draft of the newsletter looks good and that it will go to print next week.

12.4 Sports Field

12.5 Village Hall

12.6 Policing
Cllr Melville advised that four offences had been reported. There have been no reported incidents at the Traveller's site.

Cllr Melville asked for a Councillor to attend an OPCC meeting with the Crime Commissioner on the 28th September 2021 at 6.30 pm.

13: Outdoor Gym Project

14: Local Plan 2040 Draft Plan Consultation

15: Policies for Approval
15.1 Sickness Absence Policy

16: Parish Council Surgeries

17: Community Events

18: Personnel

Please see confidential meeting minutes.

19: Close of Meeting and items for the next Agenda

• Co-opt New Councillor
• Proposed New Start Time
• Amenities - Covanta
Meeting closed at 9.45 pm.

20: Date and Time of Next Meeting

Thursday 5th August 2021 @ 6.30 pm (Local Plan and Finance only)
Thursday 16th September 2021 @ 7.15 pm