MINUTES

1: Meeting Header
Meeting Name: Parish Council
Date: Thursday 18th January 2018
Time: 7:15pm - 9pm
Venue: Village Hall
Chair: Cllr. Symonds

2: Apologies
Present:
Cllr. Symonds, Cllr. Cooper, Cllr. Plater, Cllr. Rogers, Cllr. Law, Cllr. Melville & Cllr Thornton, T Young

Apologies:
Apologies for absence were received from Cllr Tim Hill

3: Declarations of Interest
No declarations of interest in items on the agenda were received

4: Public Participation
No members of the public were present. Cllr Symonds recommended time to be extended to 20 mins per person. The Cllrs responded to a residence concern on Facebook regarding the parking on Magpie Avenue, the land is privately owned by Wanderslore Ltd who are based in London.

5: Confirmation of Minutes
The minutes of the last Parish Council meeting held on the 14th December 2017 were approved and signed

6: Chairman's Report
to be placed on the agenda each month to let all Cllrs know of any issues.

7: Borough's Report
from Tim Hill was given to the Cllrs. Cllr Symonds commented that he challenged Cllr Hill regarding the S106 as it was agreed in a previous meeting that £5k would be allocated in the 18/19 budget. This issue was discussed and neither Cllr confirmed that the S106 was ever agreed to be used.
Action SPC to send a letter

8: Cheques for Payment
A list was presented to the meeting and all cheques were signed. The cheque for Crittals is still not to be released as the work is still not been agreed by the PC. Action TY query BBC traffic orders for £1000, no evidence that this has been agreed.

9: Village Hall Windows
Cllr Plater reported that all Cllrs have received reports and quotation from Falcon and would like responses as to whether the Parish have the money to spend on the windows. Cllr Symonds commented that some items of the quote from Falcon can be removed. TY to check bank
statements for the £25k went in BBC, which account. Cllr Cooper asked whether this money needed to spent

10: Village Hall Parking
Cllr Symonds asked whether the parking should be marshalled for large events or whether make the hirers more aware. Cllr Melville suggested using a professional company to marshall events and place “no parking” cones around the village hall. Action Cllr Melville to investigate companies.

11: Discuss separating PC & VH Meetings
Cllr Symonds asked the Cllrs whether the PC and Village Hall meetings would benefit being separated to discuss profits, finance, marketing etc. Cllr Law suggested meetings for the village hall to be the second Thursday of the month. Cllrs in agreement.

12: Budget Preparation
Cllr Symonds advised that BBC sent a document for the Precept to be completed.
Action TY to ask Louise Ashmore that we have a further 300+ new houses in the New Stewartby, does this come into

consideration regarding the Precept. A precept/budget meeting to be arranged for the 1st February at 7.15pm

13: Planning Applications
Cllr Symonds asked whether there should be a separate planning committee, not all Cllrs were in agreement. TY suggested that she put a spreadsheet together each week and email all Cllrs. Cllrs agreed.

14: Lighting
Cllr Symonds to contact BBC regarding street lighting action. (ask John). Cllr Symonds asked whether the quotation regarding the lighting to replace 7 lanterns with LED lanterns and rewiring of street lighting and disposal to be agreed. Cllr Melville commented that our budget of lighting had already been spent. Quotation to be discussed in Budget meeting in February.

15: Highways
Cllr Thornton asked what could be done to stop the damage, Cllr Symonds responded that he has requested Borough via Andrew Prigmore to repair these corners. Cllr Thornton asked for the existing 8 parking bays identified in Weyvell and Alexander Close. TY to contact Andrew Prigmore & Chris Pettifer.

16: Policing
Cllr Melville reported that there was a meeting on the 7th February and asked whether there were any issues that the Parish wanted to be bought forward. Cllr Cooper mentioned that there was some break ins. Cllr Melville advised that there were no volunteers regarding Neighbourhood Watch

17: Recreational Area
Cllr Symonds reported Storm damage to the willow tree in The Crescent It was agreed to contact Marston Tree Care for a quote. Cllr Symonds was allowed to spend up to £500 pounds anything over that the Council to approve.

18: Newsletter
Cllr Symonds asked whether the Newsletter be removed. Cllr Cooper suggested we wait to make a decision on Covanta. Louise asked other Cllrs to submit information by the second week in February for the Newsletter to be issued in April?? Cllr Melville suggested the Newsletter to be more professional by using a printing company or buy the software. Cllr Symonds proposed to use a printing
company. Action Cllr Melville to obtain quotations.

19: Website Management
Cllr Melville reported that the new website was live and the old website will be redirected to the new site and all Cllrs have their own email addresses. Cllrs in agreement as a PC they will not comment on social media. Cllr Law will put together the role of the Parish Councillor to go into the Newsletter.

20: Calendar for Events
Calendar of Events for 2018 for the Village Hall only.

21: Any other Business
Date of next meeting Thursday 15th February 2018